

**ORDER OF BUSINESS FOR MAY 10, 2011 REORGANIZATION MEETING**

District policy states that anyone wishing to speak on an agenda item prior to its vote by the full Board will have an opportunity to do so without prior notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

"Adequate notice of the meeting was provided as specified in the Open Meeting Act. Notices of the Meeting were sent to the HERALD-NEWS, THE RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside the office of the Midland Park Board of Education in a place reserved for such announcements."

**ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION**

**REORGANIZATION MOTIONS**

**APPENDIX**

A. Presentation of the Annual School District Election held on Wednesday, April 27, 2011:

For Members of the Board of Education

<u>3 three-year terms</u>	<u>Votes</u>
James Canellas	443
Raymond Moraski	472
Maryalice Thomas	482

The <u>Vote on the Budget Tax Levy:</u>	<u>Yes</u>	<u>No</u>
\$17,604,887	429	264

B. Administration of Oath of Office to James Canellas, Raymond Moraski and Maryalice Thomas.

Roll Call

C. Election of Officers:

1. Nomination for Board President

Nominations

Voting

2. Nomination for Board Vice President

Nominations

Voting

The Board Secretary turns the meeting over to the newly elected Board President.

- D. Approve the appointment of Stacy C. Garvey as the Board Secretary.
- E. Approve Continuation Under "Robert's Rules of Order, Revised."
- F. Adoption of present Board policies.
- G. Approve the continuation of the present Board Committees as reflected during the 2010-2011 school year.
- H. Approve the District Affirmative Action Plan.
- I. Approve the K-12 Curricula as outlined in the Course of Study Guides, as per the attached appendix.
- J. Reaffirmation of Negotiated Agreements between the Board of Education and the:
  - 1. Midland Park Education Association
  - 2. Midland Park Administrators & Supervisors Association
  - 3. Individual staff members:
    - a. Superintendent of Schools
    - b. School Business Administrator
    - c. Confidential Secretary to the Superintendent
    - d. Confidential Secretary to the School Business Administrator
    - e. Supervisor of Buildings & Grounds
    - f. Computer Technician
- K. Designate the following as Depositories for School Funds for the 2011-2012 School Year:
  - Columbia Bank
  - Atlantic Stewardship Bank
  - State of New Jersey Cash Management
- L. Designate the following Tax Shelter Annuity Companies for the 2011-2012 School Year:
  - AXA Equitable
  - AIG Valic
  - Metropolitan Life

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- M. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2011-2012 School Year:

Ameriflex

- N. Designate the School Architect for the 2011-2012 School Year:

Solutions Architecture

- O. Designate the School Attorney for the 2011-2012 School Year:

Fogarty & Hara

- P. Designate the School Auditor for the 2011-2012 School Year:

Lerch, Vinci & Higgins, LLP

- Q. Designate the School Insurance Broker for the 2011-2012 School Year:

FIRM, Inc. – Liability  
Willis of New Jersey – Benefits Coordinator Consultant

- R. Designate the Indoor Air Quality consultant for the 2011-2012 School Year:

ERM, Inc.

- S. Designate the newspapers for Official Notices:

North Jersey Media Group (The Record)  
The Ridgewood News (Advertised Budget)

- T. Approve the Schedule of Meetings for the 2011-2012 school year, as per the attached appendix.

RM-2

- U. Approve the following appointments, effective July 1, 2011:

Affirmative Action & Title IX Officer	Nicholas Capuano
Purchasing Agent	Stacy Garvey
Substance Awareness Coordinator	Craig Rush
Integrated Pest Management Coordinator	Robert Blanchard
Custodian of Records	Stacy Garvey
ADA Officer & 504 Committee Coordinator	TBD
Asbestos Management & PEOSA Officer	Robert Blanchard

- V. Approve the authorization to award contracts up to a bid threshold of \$36,000 and to set the quote threshold at \$5,400.

W. Approve the following officials to sign checks and/or contracts:

Board President  
Board Secretary  
High School Principal  
Elementary School Principal

X. Approve the establishment of Petty Cash funds for the 2011-2012 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	Godwin School
Business Administrator's Office	Continuing Education
Midland Park High School	Child Study Team
Highland School	

Y. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6:23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

Z. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.

Annual discussion of the New Jersey School Board Member Code of Ethics

AA. Adopt the New Jersey School Board Member Code of Ethics, as per the attached appendix.

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## BOARD SECRETARY'S REPORT

### Approval of Minutes

Approve the minutes of the regularly scheduled public meeting held on April 12, 2011.

## PRESIDENT'S REPORT

### **Mission Statement**

**The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.**

## SUPERINTENDENT'S REPORT



Board resolutions related to hiring for the 2010-2011 and 2011-2012 school years will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

A. Personnel - (M. Cirasella)

APPENDIX

1. Rescind Board Motion A-10 of the April 12, 2011 Agenda approving the Child Study Team members for the ESY program from July 6 – July 29, 2011 on an as needed basis.
2. Approve the following Child Study Team members for the ESY program to work on an as needed basis for the months of July and August, 2011. They will be paid at the approved rate of \$55 per hour, as per Schedule D of the MPEA salary guide:

Catherine Prinsell, Ph.D.  
Jennifer Finnerty, Psychologist  
Christina Gouraige, LCSW  
Pamela Vermaas, LDT/C  
Tricia Woodhead, LDT/C

3. Accept the retirement resignation of Sheralyn Gottlieb as Director of Special Services, effective June 30, 2011 (support material attached).
4. Accept the retirement resignation of Marilyn DeLuccia as the Guidance Counselor in the elementary schools, effective June 30, 2011 (support material attached).
5. Accept the retirement resignation of Kathryn Piscitello as the Media Specialist in the elementary schools, effective June 30, 2011 (support material attached).
6. Approve the termination of Andrew Birchenough as an Instructional Aide in the elementary schools, effective May 19, 2011.
7. Approve the reduction in force of Jill Melveger as an Instructional Aide in the elementary schools, effective May 24, 2011.
8. Approve the following addition to the list of advisors to activities and clubs at the elementary school for the 2010-2011 school year:

Add:	Pia Vanderstreet	Assistant Director – Choral Spring Musical	<u>Stipend</u> \$344
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9. Approve the non-tenured reappointment and salary of Dr. Marie Cirasella as Superintendent of Schools for the 2011-2012 school year, as per the signed Contract of Employment.
10. Approve the non-tenured reappointment of Danielle Bache, Elementary School Principal, for the 2011-2012 school year (salary to be determined).
11. Approve the reappointment of the following tenured administrators for the 2011-2012 school year (salary to be determined):

Nicholas Capuano, High School Assistant Principal/Director of Athletics  
 Stacy C. Garvey, School Business Administrator/Board Secretary  
 Michael Healy, Elementary School Assistant Principal/High School Assistant Principal  
 Patricia Terraciano, High School Principal

12. Approve the reappointment and salaries of all non-tenured certificated staff for the 2011-2012 school year, as per the attached appendix. A-1

13. Approve the first tenured appointment of the following certificated staff for the 2011-2012 school year:

Jane Bandstra (tenure due 12/2/2011)	Karen Kantrowitz (2/5/2012)
Karen Biondo (10/25/2011)	Lawrence Schupner (8/16/2011)
Christina Gouraige (1/2/2012)	Calien Treger (3/3/2012)
Ethan Grubman (9/2/2011)	Pamela Vermaas (10/21/11)
	Michael Winters (9/2/2011)

14. Approve the reappointment and salaries of all tenured certificated staff for the 2011-2012 school year, as per the attached appendix. A-2

15. Approve the reappointment of Dr. Everett Schlam, School Physician, for the 2011-2012 school year. His yearly rate will be \$4,500.

16. Approve the non-tenured reappointment of Robert Blanchard as the Buildings & Grounds Supervisor for the 2011-2012 school year (salary to be determined).

17. Approve the non-tenured reappointment of Ristem Sela as the Computer Technician for the 2011-2012 school year (salary to be determined).

18. Approve the non-tenured reappointment of Jay Esposito as the Media Technician at the High School. He will work 25 hours per week and will be paid at the approved hourly rate of \$35.88, effective September 1, 2011 through the last day of school, as per the approved calendar.

19. Approve the first tenured appointment of the following clerk/secretary, effective August 7, 2011:

Trina Bradley

20. Approve the tenured reappointment and salaries of all clerk/secretaries and Instructional Aides for the 2011-2012 school year, as per the attached appendix. A-3
21. Approve the non-tenured reappointment and salaries of all Instructional Aides for the 2011-2012 school year, as per the attached appendix. A-4
22. Approve the reappointment of the following tenured confidential secretaries, for the 2011-2012 school year (salary to be determined):
- Anne Schaper, Secretary to the Superintendent of Schools  
Barbara Pierro, Secretary to the Business Administrator
23. Approve the reappointment and salaries of all non-tenured full-time custodial/maintenance personnel for the 2011-2012 school year, as per the attached appendix. A-5
24. Approve the non-aligned salary schedule for the 2011-2012 school year, as per the attached appendix. A-6
25. Approve the reappointment of all non-aligned staff for the 2011-2012 school year (in accordance with the approved salary schedule), as per the attached appendix. A-7
26. Approve the following addition to the list of substitute teachers for the 2010-2011 school year (support material attached):
- \*Caitlin Tansey
- \*=NJ certification
27. Approve the following instructors for the Midland Park Continuing Education Summer 2011 Enrichment programs to be held in the Godwin School (support material attached):
- Jean Clark Kindergarten Readiness  
Laurin Apruzzese Multi-Sensory Math and Reading
28. Approve the following Coordinators for the Midland Park Continuing Education 2011 Summer Fun Camp: (support material attached):
- Jessica Jamieson  
Brian DeCarlo
29. Approve the following substitute Coordinator for the Midland Park Continuing Education 2011 Summer Fun Camp (support material attached):
- Daniel Anderson
30. Approve the placement of Samantha Rosado as a student teacher for Physical Education/Health, effective September 1, 2011 through December 7, 2011 (support material attached).

B. Finance Committee - (W. Sullivan, Chairperson)

1. Approve the following resolution:

APPENDIX

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of April 30, 2011, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

a. April 2011 cafeteria claims in the amount of \$30,900.61.

b. April 2011 Midland Park Continuing Education claims in the amount of \$29,992.81.

c. May 2011 claims in the amount of \$116,585.47.

3. Approve the April 2011 direct pays in the amount of \$248,025.25.

4. Approve the following block motion:

a. Second April 2011 payroll in the amount of \$478,217.15.

b. First May 2011 payroll in the amount of \$519,084.21.

5. Approve the transfers among accounts, according to prescribed accounting procedures, for the period April 1 – 30, 2011, as per the attached appendix.

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6. Approve the financial reports of the Board Secretary for the period April 1 – 30, 2011, as per the attached appendix.

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7. Approve the renewal of the Licensing and Maintenance Agreement between Educational Data Services and the Midland Park Board of Education (support material attached).

8. Approve the appointment of Rickard Rehabilitation Services, Inc. to provide Occupational Therapy services for the 2011 Extended School Year.

9. Approve the recommendation for the reimbursement to the Municipal Alliance, in the sum of \$660.00 towards the Municipal Alliance Summer Program hours for Craig Rush, Student Assistance Counselor, during July and August (support material attached).

C. Curriculum Committee - (R. Moraski, Chairperson)

1. Approve the recommendation of the Director of Special Services for the placement of one high school special education student on bed side instruction at the High Focus Center, Paramus, NJ, effective retroactive from April 25, 2011 through May 31, 2011.

2. Approve the recommendation of the Director of Special Services for the placement of one elementary school special education student in the Windsor Learning Center, Pompton Lakes, NJ, effective retroactive from May 4, 2011 through June 30, 2011.
3. Approve the proposed overnight trip for the Take Action Drug and Alcohol Prevention Club Leadership and Prevention Conference at Camp Nyoda Hills, Oak Ridge, NJ from August 22-24, 2011 (support material attached).
4. Approve the change of date for the previously approved overnight Band trip to Boston, MA from April 12 – 15, 2012 to April 19 – 22, 2012, due to the scheduled spring break in the 2011-2012 academic calendar.
5. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Cost	Date
Nicholas Capuano	Athletic Administration – Legal Issues	Robbinsville, NJ	\$161.58	May 16, 2011
Rosemary Ferullo	OSHA Training	Edison and East Orange, NJ	\$711.48	May 25, 26; June 28; July 20, 22 and 26, 2011
Marie Cirasella	Making Legal One Priority One	Paramus, NJ	\$300	June 28, 29, 2011

D. Policy Committee - (M. Thomas, Chairperson)

Approve the second reading of the following new/revised policies.

Affirmative Action Program	Policy Section 1140
Comprehensive Equity Plan	Policy Section 1523
Equal Employment Opportunities	Policy & Regulations Section 1530
Affirmative Action Program for Employment and Contract Practices	Policy & Regulations Section 1550
Affirmative Action Program for School and Classroom Practices	Policy Section 2260
Academic Standards, Academic Assessments, and Accountability	Policy Section 2415.01
Bilingual and ESL Education	Policy & Regulations Section 2423
Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics	Policy Section 2431.3

Concussion Testing and Return-To-Play	Policy Section 2431.4
Political Contributions	Policy Section 6360
Contributions to Board Members and Contract Awards	Policy Section 6362
Bonding	Policy Section 9740

- E. Legislative Committee - (B. McCourt, Chairperson)
  
- F. Buildings & Grounds Committee - (S. Criscenzo, Chairperson)
  
- G. Negotiations - Teachers/Secretaries/Custodians - (P. Lein, Chairperson)
  
- H. Negotiations – Administrators – (R. Moraski, Chairperson)
  
- I. Public Relations Committee - (P Lein, Chairperson)
  
- J. Personnel Committee - (W. Sullivan, Chairperson)
  
- K. Service Review Committee – (R. Formicola, Chairperson)
  
- L. Technology Committee – (J. Canellas, Chairperson)
  
- M. Liaison Committee:
  - High School PTA - (S. Criscenzo)
  
  - Elementary School PTA - (P. Lein)

Booster Club - (R. Formicola)

Performing Arts Parents - (R. Moraski)

Special Education - (M. Thomas)

Education Foundation – (J. Canellas)

Board of Recreation – (W. Sullivan)

Continuing Education Program – (B. McCourt)

Student Representative to the Board – ( )

N. Old Business

O. New Business

Motion to go into closed session before the meeting of May 24, 2011 for the purpose of personnel and negotiations.

Open to the Public

Motion to Adjourn